

STATEMENT OF UNDERSTANDING – ORIGINAL



THE
COFFEE
CLUB

Team member to complete and keep with Handbook.

NAME: _____ of the following address: _____

I confirm that prior to commencing my employment, I have had the opportunity to read and have fully understood each and all parts of the Team Handbook to which this Statement of Understanding is attached, and agree to adhere to the policies and procedures of The Coffee Club as set out in the Team Handbook, including without limitations these specific chapters from the Team Handbook:

- The Coffee Club Vision, Mission and Core Values
- Behaviour Standards
- Occupational Health & Safety
- Workplace Discrimination, Harassment & Bullying
- The Coffee Club Basic Food Safety Principles
- The Coffee Club Uniform Dress Code
- Breach of Behaviour Standards
- Employment Terms & Conditions
- The Coffee Club VIP Club

I understand and agree that a breach of any obligation within the Team Handbook by myself may result in disciplinary action, breach and/or even termination of my employment and/or contracting services.

I understand and agree that the Team Handbook and contents of this Team Handbook may change from time to time, and upon notice of any change I am to immediately act in accordance with such change/s.

TEAM MEMBER NAME: _____

TEAM MEMBER SIGNATURE: _____

WITNESS NAME: _____

WITNESS SIGNATURE: _____

DATE: _____

MANAGERS NAME: _____

MANAGERS SIGNATURE: _____